

Brighton Primary School OSHC

Brighton Primary School OUTSIDE SCHOOL HOURS CARE

1 Hight Ave, Brighton 5048
ph: 8377 2655/ 0488 238 223



Dec / Jan 2020 / 2021 Vacation Care

Welcome to Brighton Primary School Vacation Care. We aim to provide a safe, fun, friendly environment where children can enjoy their holidays and experience a variety of excursions, art and craft activities, sports, cooking and lots more.

The program will run from Monday 14th December 7am – Wednesday 23rd December 6pm

CLOSED 24th December – 6th January

REOPEN Thursday 7th January 7am – Friday 22nd January 6pm

+ Pupil Free Day 25th January

Vacation Care times/fee

Open: 7:00am Close 6:00pm

Vacation care fee: \$65

Vacation Care Bookings/Priority of Access

To confirm your booking **please complete, sign & return the booking form. REMEMBER SPACES ARE LIMITED:** once we fill those places, we **do not accept additional bookings.** Waiting lists are available during Vacation Care. Brighton OSHC follows the priority of access provided by the Australian guidelines Department of Education Employment and Workplace Relations, which means that places in Vacation Care are filled in keeping with these guidelines. Working parents will be considered as a priority.

Child Care Subsidy

For CCS reductions please make sure that you are registered for approved childcare with Centrelink (13 61 50) and refresh your details on **MYGov** if 8 weeks have lapsed. *Please ensure that you supply us with the best possible emergency contact number each day of your child's attendance and be familiar with the times and requirements for each day that your child attends.*

The Program will be released on Friday the 20th of November we will accept bookings from Monday the 23rd of November.

BOOKINGS WILL ONLY BE ACCEPTED WITH A RETURNED BOOKING SHEET. Bookings over the phone will not be accepted.

WE WILL NOT ACCEPT BOOKINGS AFTER MONDAY 7th DECEMBER

ACCOUNTS & CANCELLATIONS

All bookings will be charged to your account weekly. **All accounts must be paid prior to vacation care bookings being accepted.**

Please see the director if you require any further information.

Full day fees will apply to cancellations if the centre is not notified by 9:00am the previous Vacation Care day.
i.e if you wish to cancel a Monday booking you will need to notify us by 9:00am Friday

ARRIVING TO OSHC

Children must arrive at the service by 9:00am on excursion dates. Failure to do so will mean your child will risk missing out on excursion.

Signing your child in and out.

An approved person must sign in children on arrival and departure using our electronic attendance system. The family assistance office who provides the childcare subsidy requires that all attendances be properly recorded in order to validate Child Care Assessment Claims. It is also a safety requirement that all children be signed in and out of OSHC so staff can accurately account for all children in the event of an emergency.

COVID-19

Due to COVID-19 excursions and incursions can change at any time to make sure we are keeping in the guidelines and the restrictions.

Weather

Excursions and incursions can change at anytime due to extreme weather.

Lunch

Lunchtime is between 12:00 noon and 1:00pm. **Children are required to bring their brain food, recess and lunch daily unless specified on the program.** The center provides healthy afternoon snack, however it is always best to supply an extra snack in your child's lunchbox. Water is available at all times throughout the center based days. Should your child have any specific dietary requirements please inform the center prior to arriving.

Vegetarian and gluten free options are available for those with allergies or cultural requirements.

Children who do not bring lunch will be supplied with a sandwich and a piece of fruit. If this is provided, the cost of \$5.00 will be added to your account to cover the cost.

WHAT TO BRING

Please provide brain food, recess, lunch and water in a drink bottle for your child.

Please provide a sun smart hat and sun smart clothes.

WHAT TO WEAR

Children need to be wearing **INCLOSED shoes** (thongs and sandals are not acceptable).

Clothing with sleeves (no singlets or thin straps.).

Sun smart hat, this **DOES NOT INCLUDE** caps.

Children may be sent home if these guidelines are not met due to safety reasons.

We provide a recreational based program and we encourage healthy food options that will provide for your child the whole day.

Guideline to Nut and Other Allergies:

- A dietary register of students with allergies is kept in the OSHC records.
- Staff encourage children to be aware of the no nut policy and encourage them to be pro-active in not bringing nut products when attending OSHC.
- On excursions, discussions are held with venues regarding food that can be of a potential risk. (Children will be guided in purchasing food respectfully and ensure any food that is purchased follows the allergies guidelines).
 - Children will be encouraged to let us know if they have a nut product in their lunch box.

We do have children with serious allergies to certain foods so in line with the schools policy please pack your child's lunch boxes thoughtfully.

Devices

Children are **not** permitted to bring any form of device with them to Vacation Care. The service has a range of computers, iPads & devices that children will have the opportunity to use throughout the program at Square Eyes Hour.

Brighton Primary School OSHC
Sep/Oct 2020 Vacation Care
Consent Form

I give permission for my child/ren _____ to attend the following incursions/excursions. I am aware of arrival and departure times, modes of transport, child/staff ratios, risk assessments, policies and what my child/ren will need each day.

Parent Signature: _____ **Date:** _____

Emergency Contacts: (Please provide, even if you have done this before)

Name:

Phone:

I have read and understood the centre's policies on bookings, cancellations, payment, sun safety, water, nutrition, spending money, footwear, electronics and extreme weather.

YES / NO

My child has an allergy to sunscreen. **YES / NO**

I give permission for my child/ren to use sunscreen supplied by OSHC, in the event that no sunscreen has been provided. **YES / NO**

I give permission for OSHC staff to administer first aid and in cases of emergencies; I give permission to call an ambulance. **YES / NO**

I have read and agree to 'Vacation Care Important Information' form. **YES / NO**

I understand due to circumstances beyond the control of the centre management changes may occur to the advertised program due to inclement weather for a proposed excursion and result in my child staying in the OSHC centre for the day. **YES / NO**

Medical and Health Information

Does your child/ren have a health care need that could affect their safety at Out of School Hours Care? **YES/NO**

If YES please explain and ensure OSHC staff are provided with the appropriate medication and health care/medication plan.

I have thoroughly read the Excursion Authorisation form and know I am able to ask OSHC staff to obtain a copy of the full risk assessments conducted for all excursions. **YES / NO**

Parent Signature: _____ **Date:** _____

*Please turn over for booking form

Brighton Primary School OSHC

DEC / JAN 2020/21

Booking Sheet

Child/ren Name: _____ & _____

When booking please tick what group your child is in even for days that are not split excursions

G1 is Foundation – Year 2 G2 is Year 3- Year 7

(Please go by what year level your child will be in in 2021)

Date	Activity/Excursion	Booking G1 (tick)	Booking G2 (tick)	Excursion/ Incurion permission <u>Parent to sign</u>
MON 14/12	G1 – Marion Outdoor Pool G2 – Party / Arcade Games			*
TUES 15/12	Bop Till You Drop			*
WED 16/12	Koonara Gymnastics			*
THUR 17/12	G1 – Party / Arcade Games G2 – Marion Outdoor Pool			*
FRI 18/12	Christmas Day Celebrations			*
MON 21/12	Capri Cinema			*
TUES 22/12	Bingo Jack Magic Puppet Show			*
WED 23/12	Make my bear day & Fasta Pasta lunch			*
THUR 24/12	CLOSED CHRISTMAS EVE			*
FRI 25/12	CLOSED CHRISTMAS DAY			*
	J A N U A R Y	20	21	
THUR 7/1	Australian Animal Day			
FRI 8/1	Plaster Fun House			
MON 11/1	Ice Skating			
TUES 12/1	All things B Day			
WED 13/1	G1- Crazy Craft Day G2 – Noarlunga Swimming Centre			
THUR 14/1	G1 – SA Aquatic & Leisure Swimming Centre G2 – Crazy Craft Day			
FRI 15/1	Hama beads, Printouts and Nintendo Day			

MON 18/1	Gaming Party Hire			*
TUES 19/1	Zone Bowling & Laser Skirmish			*
WED 20/1	Amazing Race at Botanical Gardens			*
THUR 21/1	Chill Out Day			*
FRI 22/1	Water Play / Party Day			*
MON 25/1	Pupil Free Day			

Please list any suggestions you have for upcoming Vacation Care programs (optional):
