



Brighton Primary School & Centre for Deaf Education

28 August 2019

Notice of Incorrect Uniform

Brighton Primary School Uniform Policy has been developed and approved by the school community through the Governing Council. We expect all students to proudly wear the uniform and we ask for the co-operation of families and staff to support this expectation.

Today your child was wearing incorrect uniform and as a result received a Uniform Exemption Badge.

He/she was wearing.....

If a student is wearing incorrect uniform, the process we follow at Brighton Primary School is as follows:

1. The student will receive a Uniform Exemption Badge which informs staff that the child has had a verbal reminder and a note sent home informing the family.
2. On the next occurrence the student will be given the correct uniform item/s to wear for the remainder of the day and parents will be contacted by front office staff.
3. Third occurrence, the front office staff will contact parents to collect and change their child into correct uniform.

Repeat occurrences will result in a meeting with a member from the leadership team.

Please familiarise yourself with our Brighton Primary School Uniform policy which you will find on the back of this letter. We appreciate your cooperation. If you have any further questions please contact the school.

Please return the attached slip to the front office tomorrow to acknowledge that you have received this notification.

Yours sincerely,

Leadership Team
Brighton Primary School



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